

SUMMARY OF PROJECTS

SAMPLE

Annex A2

Name of Candidate: _____

Sheet Number: _____

Name and Type of project	Role in team	Type of client	Scale of the project	Scopes of works completed	Period of participation	Type of Activity (1-5)#
Example:						
XXX Housing Estate (Residential development)	Landscape Designer	Housing Authority	Site area 52,000m ²	Presentation in Conceptual stage (Soft and Hard landscape Design), Detailed Design and Tendering Documentation	Oct 2012 – Jan 2014	
XXX Building (Commercial Development)	Project Manager	Private Sector	Site area 20,000m ²	Statutory Submission, Landscape Proposal, Tree Removal Application	Aug 2013 – Dec 2013	
XXX Park (Urban Recreation/ Open Space)	Arborist/ Field Officer	Public Sector	Site area 20,000m ²	Site Inspection and coordination works in Construction Stage	May 2012 – Dec 2013	
XXX Hospital (Private Garden)	Landscape Designer	Architectural Consultant	Landscape area 400 m ²	Prepare fee proposal for additional services	Jul 2013	
XXX Treatment Plant (Design and Build project for the Industrial Site)	Landscape Designer	Contractor	Site area 1500 m ²	Soft Landscape Design	Oct 2012 – Dec 2012	
XXX Road Works (Infrastructure Works)	Project Manager	Engineering Consultant	5km trunk road	LVIA submission	Oct 2012 – Jan 2014	

Type of Activity:

1. Professional responsibilities, liabilities and ethics
2. Legal system and development and control
3. Professional practice management
4. Construction contracts and pre-tender & tendering procedures
5. Contract administration

(Please use separate sheet for each individual employer or training supervisor)

DETAILS OF SUPERVISOR **

Name of *(Office/External) Supervisor: _____

Professional Qualification of Supervisor and Membership No.: _____

Company Name and Tel. No.: _____

Company Address: _____

Supervisor's Signature: _____

* Delete as appropriate

** To be completed by the supervisor

Supervisor's Membership Stamp