



HKILA Landscape Awards 2018

Nomination Form

Entries are invited for the HKILA Landscape Awards 2018. The Awards seek: to promote excellence in landscape planning, design, management and research; to recognize outstanding achievements by landscape architects and students; and to bring the work of local landscape architects and students to the public's attention.

Entries must be submitted no later than **12:00 noon, 14 September 2018 (Friday)**, in a sealed envelope, addressed to: HKILA Awards Secretary, c/o Department of Environment, Technological and Higher Education Institute of Hong Kong (THEi), Room S1101, 11/F (South Block), 133 Shing Tai Road, Chai Wan, HONG KONG (contact: Mr Kit Lee, 3890-8325)

- Submission Category
- Conceptual Design*
 - Landscape Design (Private Development)*
 - Landscape Design (Public Development)*
 - Landscape Management*
 - Landscape Planning / Master Planning*
 - Research Study / Publication*
 - Student Landscape Project*

Submission

Project Title (Eng/Chi) _____

Project Location _____ Project Completion Date _____

Project Client / Owner (Eng/Chi) _____

Client's Representative (Eng/Chi) _____

Phone _____ E-mail Address _____

Nominator

Must be an individual HKILA member (of any category) or a registered firm / practice.

Name of Nominator (Eng/Chi) _____

HKILA Membership No. _____

Name of Representative (Eng/Chi), where nomination is by a firm / practice _____

Address _____

Phone _____ E-mail Address _____

Team members (that should be included in the wording of the certificate, in the event of an award).

I (Nominator) declare that the project submitted with this form was designed / undertaken by me. I give permission for the information submitted with this entry to be published by the HKILA, and confirm that I have received expressed approval from any relevant rights holder (e.g. the project client) for the work to be submitted for this awards scheme, and to be publicised by the HKILA as such.

Signature (Nominator): _____

Date: _____

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NOTES

1 Nominator

Any Fellow / Professional / Associate / Graduate / Student Member of the HKILA, or HKILA registered firm / practice, is eligible to nominate a project for these awards, provided that they designed or undertook the project / study.

Where the nomination is by a registered firm / practice, the representative must have been a principal member of the landscape team that undertook the project.

2 Submission Categories

Projects may be submitted under only one category. Nominators may approach the HKILA Awards Secretary (via the HKILA Secretariat) for advice in the event of any doubt over which category a project should be submitted under. The jurors retain the right to reassign any submission to a different award category if they deem appropriate, and without appeal.

Conceptual Design – landscape proposals or ideas, e.g. design competition entries, speculative design proposals, conceptual landscape plans, visualisations, etc. (projects which have not been built)

Landscape Design (Private Development) - built landscape projects for developments where the end user is a private entity – residential, commercial, industrial, etc.

Landscape Design (Public Development) - built landscape projects for developments used primarily by the general public – government or institutional projects, schools, sports facilities, public housing developments, infrastructural works, heritage, landscape restoration, etc.

Landscape Management - projects relating primarily to the management of man-made or natural landscape

Landscape Planning / Master Planning Study - strategic landscape planning, urban design and landscape master planning, landscape policy, site search, impact assessments, greening master plans, etc.

Research Study / Publication - research studies, written publications (books, journal articles, conference papers, etc.) with analytical content, which significantly extend the existing body of knowledge relating to landscape / urban environment.

Landscape Student Project - any project undertaken by a registered student of a landscape program recognised by the HKILA. Separate awards would be made for undergraduate and taught postgraduate / research postgraduate students.

Members can submit any number of projects / studies, and these may be situated in any geographic location. Entries will be judged solely on the landscape components and not on the project as a whole. Submissions shall indicate clearly the full extent of the landscape works within the project.

Projects / studies must:

- have been undertaken by an HKILA member,
- have been completed / published / approved by relevant bodies within the last 7 years, and
- not have won an HKILA Award previously within that category (e.g. a project that had previously won an award under the Conceptual Design may be submitted again as a built project under the Landscape Design category)

In entering for an Award, the Nominator is deemed to have been approved, and have obtained the client's expressed approval for, the use of the submitted information by the HKILA in promoting the Awards Scheme.

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Nominators must ensure that approval has been obtained from the client (suitably authorised representative of the client), and are strongly recommended to get evidence of that approval in writing, before submission. The HKILA will accept no responsibility for any consequence arising out of the publication of submitted information.

3 Entry Requirements

All entries shall comprise:

- (a) a completed Nomination Form
- (b) two separate A2-size Presentation Boards (sheets mounted on 5-6mm thick foam board), in portrait orientation
- (c) a link to downloadable digital copies of the presentation boards, 2 files for each board – one A2 @ 300dpi resolution and one A2 @ 72dpi (in jpg format), and
- (d) the appropriate entry fee

Nominators should note that all entries will be displayed in portrait format, with the boards set side by side rather than one above the other (i.e. equivalent to one A1-size board in landscape format). Entry materials may be submitted in English with or without Chinese.

Presentation boards must contain the following information:

- title of project
- location
- brief description of the scope and nature of the landscape design

They may also contain:

- plans, sections, elevations, analytical diagrams, perspective sketches, photographs of physical models, or computer renderings
- photographs of the project site / completed works
- statement regarding the client's brief / objectives for the project
- description of constraints, design concept / philosophy, design strategy / approach, applied design solutions, significance of the project / beneficial contribution to the landscape of HK, etc.

Personal information relating to the Nominator such as company name or logo should not appear prominently on either the front or back of the presentation boards.

In addition, for entries to *Research Study / Publication* Category, one copy of the published planning / research study report or document shall be submitted together with the application form and presentation boards. This can be returned to the Nominator after announcement of the awards, if required.

4 Notes on Completing the Application Form

Project Title - should be the full title of the project as would appear on any award certificate

Project Location - should be the general address of the project, such that the site might be readily located by the jurors

Project Completion Date - approximate information, for general reference only

Client / Owner - full individual / corporate / institutional name of the client body, noting specific department if applicable. The ultimate parent company should be named in the event that the project was undertaken via a project holding company.

Nominator - the HKILA Member or HKILA registered firm / practice responsible for the project.

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Team Members - Where an award is made, the award certificate will bear the name of the Nominator. The names of other team members, i.e. other persons / firms / companies / organisations that were involved in the project, may also be added to the wording of the certificate (but these will be in a subordinate position on the certificate).

5 Jury

The Jury will be composed of seven senior members of the landscape profession and related design professions. Members of the Jury will be required to state, in advance, any possible interest in any submitted entry with which they have been associated. The decision of the Jury will be final, and the HKILA will not enter into any correspondence or discussion relating to the Jury's decision.

Submissions will be judged in terms of their landscape qualities. For information, in previous awards events jurors made comments on submissions under the following broad headings:

- Originality / uniqueness / contribution to the landscape knowledge of Hong Kong
- Complexity / difficulty / challenge with respect to site and project constraints
- Quality / richness of the experience of users of the landscape design
- Site specificity / respect of the existing environment, heritage and culture
- How well the design idea / intent has been executed / realised
- Logic in design thought / process, depth of analysis, clarity of presentation
- Practicality of the solution

6 Awards

The number of Awards allocated in any category or in total is at the complete discretion of the Jury. Three types of award may be given:

GOLD	Award for overall best project selected from all the entries in all the categories
SILVER	Award for exceptional landscape design quality and excellence
MERIT	Award for projects of outstanding landscape design quality

All presentation boards will become the property of the HKILA. All rights and entitlements to use and reproduce them are reserved by the HKILA. It is anticipated that information about the Awards will be disseminated through:

- landscape architectural, architectural, and design magazines and trade journals
- HKILA web page
- award certificates
- press releases to local media

7 Entry Fee

The fee for each entry shall be HK\$250 per submission for all other categories, except for Landscape Student Project category where there is no entry fee. Cheques for the appropriate fees are to be made payable to "The Hong Kong Institute of Landscape Architects" and attached to the Application Form.

8 Inquiries

Any inquiries relating to the Awards shall be directed to the HKILA Secretariat <secretariat@hkila.com>.